

Singapore Airlines – Administration and Operation Internship (Appln/Ref: AO)

Job Descriptions:

- Monitor and manage service partners to ensure smooth flight operations
- Monitor and provide quality service to passengers at various stages of their ground experience at the airport
- Handle administrative duties
- Any other ad-hoc duties assigned

Job Requirements:

- Year 1 – 4 undergraduate students; diploma, associate degree holders, and fresh graduates are welcomed (Note: students graduated prior to 2024 are not eligible)
- Able to work in shift duties
- Good communication skills
- Good command in spoken Cantonese, English, and Mandarin (Proficiency in additional languages is considered an advantage)
- Permitted to work in Hong Kong
- Minimum age of 18
- Working experience in tourism industry is a plus